

JOB OPENING

PUBLIC WORKS DEPARTMENT

The City of Spencer is now taking applications for part-time position not to exceed 32 hours in the Public Works Department. Responsibilities include but not limited to the following: 1) general maintenance to the city's equipment, facilities, and grounds; 2) perform general carpentry, plumbing and electrical work; 3) use motorized and hand-held tools daily to assist in the completion of tasks; 4) mow common spaces, and city rights-of-way and make daily preparations to facilities and grounds for public use as needed; 5) perform additional duties or emergency duties after normal work hours when requested.

The applicant must have a high school diploma or equivalent, a valid Tennessee driver's license, must pass a drug test, and be at least 18 years of age.

Applications may be obtained at Spencer City Hall located at 12180 State Hwy 111 South. City Hall is open Monday-Friday 8 AM – 4 PM. Please call 931-946-2351 for more information.

Applications will be accepted until the positions are filled. The City of Spencer is an equal opportunity employer.

