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| <u>MEMORANDUM</u> | | |

TO: Spencer Municipal Planning Commission Members
FROM: Tommy Lee, Staff Planner

DATE: May 2, 2024

SUBJECT: May 9, 2024 Planning Commission Meeting

The Spencer Municipal Planning Commission will hold its regularly scheduled meeting on Thursday, May 9, 2024 at 5 P. M. at Old Spencer City Hall. The agenda for the planning commission meeting is as follows:

- 1. Call to order.
- 2. Consideration of approval of April 11, 2024 minutes.
- 3. Discussion regarding a preliminary concept plan for an RV park located on State Route 111.
- 4. Election of Officers.
- 5. Building Inspector Report.
- 6. Other business as necessary.
- 7. Adjourn.

CTL

*See Agenda Review

| Members: | | |
|---------------------------|-----------------------|------------------------------------|
| Freda Christenson | Crystal Young | _ Donald Hollingsworth |
| David Chandler Others: | _Mayor Alicia Farmer_ | Building Inspector Alvin Gottfried |
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